

Nov. 21, 2011



City Council Committee Report

To: Mayor Canfield & Members of Council

Fr: Lisa Oakes

Re: October 2011 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at October 31, 2011.

Background:

Attached, for your information, please find the preliminary October 2011 summary expenditure statements for the City of Kenora, the Council department, travel statements for Council and a schedule of user fees.

With regards to the statements attached, the following points should be brought to your attention:

Expenditures

- Assuming expenditures are relatively stable over the course of the year, you would expect to see approximately (17%) in the % Variance column, indicating that the municipality's expenditures are relatively on track.
- General Government expenditures are running under budget by 7%. The Mayor and Council department is currently running under budget with only a few lines such as miscellaneous and memberships/subscription lines over budget. The detailed Council Travel statement indicates that Councilors are approaching or are over budget limits in some instances. The remaining general government departments are currently running under budget, except municipal elections and rentals are over budget.
- Protection is running under budget by 6%, although there are fluctuations that can be seen in the individual departments within each line. Fire operations are under budget but Fire vehicles and equipment are running over budget, expenditures depending on maintenance requirements. The part-time police commission line is over budget. Police disbandment costs were over \$55,000 in 2011 with no budget (this represents the final settlements), the actual amounts could not be determined beforehand therefore no budget amount was set up. Animal control, animal control vehicles, and building inspection are also over budget.
- Transportation is running under budget to date by 9%. Since expenditures are not always consistent throughout the year in this area it is difficult to look at the total variance. Many of the departments like roads, are under budget; this may

change as more seasonal work is done. Budgeted sidewalk work of \$74,000 has not as yet been used. Training, and materials/supplies are over budget in the roads maintenance department. Bridge/culvert maintenance is over budget by over \$19,000 due to consultant's work on the Winnipeg River and Keewatin bridges. Maintenance on bush and tree trim removal is over budget in paved roads, surface treated and loose-top departments. Road plowing and removal is already over budget for the year in the winter control. Safety Devices maintenance is over budget by \$6,000. Docks contracted service is over budget. Materials and supplies is over budget in the Garage and Shop department.

- Environmental expenditures are running under budget to date by 5%. Under Waterworks department, residential meters and work order charges are both over by \$10,000. The Water Treatment Plant is over \$37,000 in chemicals. The Transfer Facility was not budgeted for hauling costs and it is currently at \$84,000; and the Recycling facility is also over budget for hauling costs by \$62,000. The Landfill and Recycling facility are over budget for contracted services, which were not budgeted for. The recycling facility is over budget for contracted service and hauling expense however this will be offset by an increase in revenue.
- Health expenditures are over budget by 1% which is the cemetery expenses.
- Social and Family expenditures are running over budget by 2% to date. Day care appears to be over budget but this will be offset by contributions from the KDSB. To date we have paid the entire Pinecrest Home for the Aged requisition.
- Recreation and Cultural expenditures are slightly over budget by 1%. There was no budget for \$10,000 in insurance under the Ballfields department. Part-time earnings and allocated payroll are over budget in KRC complex department but the department itself is within budget (this is offset by an increase in concession revenues). Thistle arena is over by \$29,000 and KRC external facilities is over by \$13,000 in repair and maintenance. The KRC concession is over in part-time earnings. Earnings, allocated payroll, and contracted services lines are over budget by a total of \$95,000 in KM Arena and complex. LOTW Museum is also over budget.
- Planning & Development expenditures are running over budget by 11%, although a portion is related to expenses for events not planned at the time of the budget, but done on a business case scenario based on revenue generation. Economic development is over by \$12,000 in conference expenses which was not budgeted for. Tourism department is over budget but has expanded into Special Events as well and there will need to be a reclassification of expenses into this new department, this is currently being worked on.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

cc: Audit Committee
Jennifer Pyzer Whetter, BDO Dunwoody
Warren Brinkman

Karen Brown
Rick Perchuk
Colleen Neil

